

## Lecture 4: Working with Graphs Review Questions

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1. Which of the following is not a default chart?
  - A. Scatter
  - B. Pie
  - C. Gantt
  - D. Area
2. In Excel, which term refers to a chart created on the same worksheet as the data?
  - A. In-place chart
  - B. Embedded chart
  - C. Inside chart
  - D. Linked chart
3. In a chart, what is data that appears along the vertical scale of the chart called?
  - A. Y-axis data
  - B. X-axis data
  - C. Vertical data
  - D. Horizontal data
4. What is the name of the zone on the worksheet where the chart appears?
  - A. Chart region
  - B. Chart sector
  - C. Chart location
  - D. Chart position
5. What ribbon contains the commands used to create a chart in Excel?
  - A. Home Ribbon
  - B. Insert Ribbon
  - C. Formulas Ribbon
  - D. Data Ribbon
6. What is typically included in the range of data selected to create a chart?
  - A. Numeric data only
  - B. Numeric data and totals only
  - C. Numeric data, totals, and titles
  - D. Numeric data and titles
7. The commands to create charts are found on the:
  - A. Insert tab
  - B. View tab
  - C. Formulas tab
  - D. Data tab

- 8. You can create a three dimensional bar chart by:**
- A. Choosing one from the different chart commands
  - B. Creating a chart and then clicking the 3D button
  - C. You can only create a 3D chart by customizing a 2D chart
  - D. You cannot create 3D charts in Excel
- 9. Which of the following statements is true?**
- A. You cannot reformat an existing chart
  - B. The AutoFit command enlarges a chart to fill your entire screen
  - C. You can use a maximum of two data sources in an existing chart
  - D. You can change the chart type that in an existing chart
- 10. Which of the following statements are true?**
- A. You can customize a chart and save it as a chart template
  - B. Once a chart type has been selected, you can change the chart type
  - C. One chart type does not suit all types of data
  - D. All of the above